



## Document Management

CBM Archives Co. is proud to be the complete document management solution for almost any agency needing management of critical documents. Document management is the process of taking paper or electronic documents and applying them to a system that allows them to be used quickly, securely, and more efficiently than traditional paper workflow implementations. These systems can be a simple single workstation implementation or complex infrastructures spanning hundreds of terabytes of information. Every system is different from the next, so let CBM's team of experts provide your organization with the best document management system available to accomplish all organizational goals and challenges.

### Our Solutions:

- Paperless Solutions
- Document Imaging
- Biometric Technologies
- Legacy System Conversion
- Digital Signatures
- Electronic Forms
- Custom Programming

### Featuring:

- Business Analysis
- Hardware
- Software
- Installation
- Integration
- Support
- Maintenance
- Training

### Built for you...

Our systems are made to 100% of your specifications. Regardless whether large or small we can accommodate any sized organization. From turnkey solutions to legacy system conversions, we understand your needs and have a solution.

